



Person Specification - Headteacher Hook Lane Primary School

Hook Lane Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An Enhanced DBS check is required for the successful applicant.

The Headteacher will be required to carry out the duties set out in the current School Teachers' Pay and Conditions Document and the previous pages. The successful candidate will meet all or most of the following criteria:-

Qualities and Knowledge

Deep knowledge and understanding of meeting the needs of children aged from 3 to 11 years;

Strong track record as a Head Teacher/Principal or Deputy Head Teacher/ Vice Principal or Head of School;

Proven track record of leadership of teaching, learning and assessing all pupils;

Successful senior management experience of managing change effectively;

Experience of working with school governors, other agencies, parents and the community;

To be an excellent communicator who can adapt according to the needs of different situations;

Good understanding of recent curricular and educational developments;

Understanding of assessment priorities resulting in excellent pupil outcomes;

To show a commitment to their own professional development.

Systems & Process

Secure knowledge of safeguarding legislation and implementation of systems and practice to ensure children's safety, good behaviour and well-being;

Thorough understanding of tracking and monitoring pupil attainment and progress against age related expectation;

Strong evaluative skills to conduct rigorous school self-evaluation together with Staff & Governors planning effectively for improvement;

Comprehensive understanding of financial management with a proven ability to optimise use of resources to support learning successfully;

Experience in the development and robust application of performance management, staff professional development and learning improvement programmes;

Proven ability to monitor and evaluate the quality of teaching and learning across the curriculum in order to raise standards and maximise pupil progress;

To be able to use IT effectively in all aspects of school life;

Strong analytical skills that identify trends and gaps in outcomes for pupil groups.



School Improvement

Inspirational and dynamic leadership to facilitate the continued improvement of school performance;

The ability to create a vision and strategy, building on existing strengths and values;

A commitment to working in partnership with other schools, the local community and relevant agencies.